



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیٹ

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

June 14, 2020

Office Order No.:86-2020

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to	Remarks
01	Mr. Md. Alamgir Hossain (0531), EO	Cash Section, Cumilla Service Centre	Cash Section, Dhaka Zone-02 SC	
02	Mr. Md. Mahabul Islam (1060), SO,	Cash Section, Hemayetpur Org. Office, Dhaka Zone-08	Cash Section, Rajapur Org. Office, Feni Zone-01	
03	Mr. Md. Maynul Islam (1135), Officer	Cash Section, Kaligonj Org. Office, Khulna Zone	Accounts Dept., Barishal Service Centre	
04	Mr. Md. Habibur Rahman (1957), Junior Officer (IT)	Accounts Dept., Head Office, Dhaka	Cash Section, Mirzapur Org. Office, Dhaka Zone-04	
05	Mr. Md. Rahamat Ullah Rasel (2120), Jo (Cashier Cum computer Operator)	Cash Section, Dhaka Zone-02 SC	Cash Section, Cumilla Service Centre	
06	Mr. Anisur Rahman Rahman Minto (2517), Assistant Officer (Cashier Cum Computer Operator)	Cash Section, Badda Org. Office, Dhaka Zone-09	Cash Section, Magura Org. Office, Khulna Zone	
07	Mr. Md. Kamrul (2105), Assistant Officer(Cashier Cum computer Operator)	Accounts Dept., Head Office, Dhaka	Cash Section, Netherpatua Org. Office, Cumilla Zine	
08	M Zia Uddin (2358), Assistant Officer (Cash)	Cash Section, Lohagora org. Office, Mukto Bima Prokalpo (Abolished)	Cash Section, Taknaf Org. Office, Ctg. Zone-03	

Mr. Md. Alamgir Hossain shall handover the overall charges to Mr. Md. Rahamat Ullah Rasel after taking over the charges Mr. Md. Rahamat Ullah Rasel shall handover the overall charges to Mr. Md. Alamgir Hossain.

Mr. Md. Mahabul Islam and Mr. Anisur Rahman Rahman Minto shall handover the overall charges to Mr. Md. Feruz Alam (0535), Executive Officer, Accounts Dept., Dhaka Corp. Zone-03.

Mr. Md. Maynul Islam shall handover the overall charges to Muhammad Abdul Latif Dakua (1430), Officer, Accounts Dept., Khulna Full Fledged SC.

Mr. Md. Habibur Rahman and Mr. Md. Kamrul shall handover the overall charges to the Quazi Ahsan Ul Alam Ansary, SVP, Finance & Accounts Dept., head Office, Dhaka.

M Zia Uddin shall handover the overall charges to the Kazi Masud Ahmed (2585), Senior Vice President, Finance & Accounts Dept., Head Office, Dhaka.

The above employees are advised to report their joining to the Incharge of respective Offices along with release letter from their existing office by 21-06-2020 with a copy to the Administration Dept., Head Office, Dhaka.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০। ৪

ফ্যাক্স : ৮৮-০২-৯৬৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, piliibd@gmail.com, web : www.primeislamilifebd.com



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The transfer of Mr. Mohammad Faridul Alam (1409), Assistant Officer, Cash Section, Mymensingh Zonal Office, Paribar Kallayan Bima Division (Abolished) vide Office Order No.:82-2020, dated June 07, 2020 at Cash Section, Mirzapur Opg. Office, Dhaka Zone-04 and The additional duties of Mr. Md. Nawab Ali (0984), Executive Officer, Accounts Dept., Jashore Service Centre vide Office Order No.:85-2020, dated June 09, 2020 at Cash Section, Magura Org. Office, Khulna Zone is hereby be cancelled.

Mr. Md. Nawab Ali (0984), Executive Officer, Accounts Dept., Jashore Service Centre is hereby assigned to work at Cash Section of Kaligonj Org. Office, Khulna Zone for 02 (Two) day(s) in a week in addition to his existing duties.

Mr. Md. Rasel Hossain Munshi (1839), Assistant Officer, Dhaka Zone-08 (Mirpur) is hereby assigned to work at Cash Section of Badda Org. Office, Dhaka Zone-09 for 02 (Two) day(s) in a week in addition to his existing duties.

The additional responsibility of Mr. Md. Nawab Ali and Mr. Md. Rasel Hossain Munshi shall come into force with immediate effect and shall remain valid until further order.

Mahmudur Rahman Talukder

Senior Vice President

Administration Department.

• Copy forwarded to: Above 11 (Eleven) employees.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The SEVP & Incharge, Administration Dept.
6. The EVP & Incharge (I/A)
7. The SVP, Finance & Accounts Dept.,
8. Kazi Masud Ahmed (2485), SVP, Accounts Dept., Head Office, Dhaka
9. Mr. Md. Feruz Alam (0535), Executive Officer, Accounts Dept., Dhaka Corp. Zone-03.
10. Master file.
11. Office Order file.
12. Personal file.
1. The Asst. MD (Dev.) & Incharge, Chattogram Corp. Zone-03.
2. The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-03.
3. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04.
4. The SEVP (PRT) & Incharge, Cumilla Zone.
5. The SEVP (PRT) & Incharge, Feni Zone.
6. The EVP (PRT) & Incharge, Dhaka Zone-02.
7. The EVP (PRT) & Incharge, Feni Zone-01
8. The EVP (PRT) & Incharge, Khulna Zone.
9. The EVP (PRT) & Incharge, Barishal Zone.
10. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamilifebd.com



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Mahmudur Rahman Talukder

Senior Vice President

Administration Department.

• Copy forwarded to: Above 08 (Eight) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন

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